Cherry Hill Pre-School

10 Waterman Avenue, Johnston, RI, 02919 **401-231-3355**

www.cherryhillpreschool.com

Dear Parents, **(PLEASE READ THIS LETTER CAREFULLY)**

Welcome! Our new pre-school year is approaching fast. Our Children's Orientation is set for Wednesday September 3, 2025 in the morning. It will only be approximately 30 minutes and each class will visit separately. This is a very important time for you and your child. Please make every effort to attend as you and your child will be meeting new friends, the staff and other parents. A special letter about the Orientation is attached. Because it is essential that all of your child's admission forms be in order by the first day of school, we are asking everyone to please mail the forms to school or bring with you to **Orientation. All forms are due no later than Orientation Day 9/3.** We must have on file; **1.)** application for admission, **2.)** immunization/health form **signed by your physician**, **3.)** emergency authorization, **4.) emergency file card (we will distribute at Orientation, due no later than the first day of school)**, and **5.)** personal history questionnaire for each student before the start of school. Your child cannot start school until his/her file is complete as required by the state. **Also required by the state is a lead blood test done before your child enters school and an up-to-date flu shot administered in the fall of the current school year.** If you are in need of any of the forms listed, please call the school as soon as possible and I will mail them out to you. Everyone will be receiving a Parent Handbook at Orientation, also. You will be asked to read it thoroughly, sign the parent agreement included in the handbook and return to us your child's first school day. Your tuition is divided by 10 months. If your child is attending 2 days a week your tuition rate is **$220/month or $2200/year,** 3 days a week your tuition rate is **$310/month or $3100/year.** Monthly installments are due your child's first school day of each month; however, September's installment is due **by Tuesday August 19, 2025.** Please mail it to the school at the address above. **If you would like to pay your September tuition in cash** you must call the school and leave a message that you would like to do so. I will return your call as quickly as possible so we can set up a time to meet. **Please note: I will be unavailable 8/20-8/26. I am able to return emails and calls (from my personal cell phone) but I will be out of town.**

The following is some very important information you need to know before the first day of school.

- Each child will need a lunchbox every school day unless otherwise noted. Please purchase a lunchbox that your child can open independently and not too small. We will be sending home notices and some of their work/projects in their lunchbox just about every day. I will be handing out lunchbox tags with their name on it at Orientation for you to attach to their lunchbox. In their lunchbox they will need **1 nutritious snack and drink & utensils if necessary. They do not need napkins we will provide them. Please do not send ice packs. Ice packs are unnecessary and usually difficult for the children to manage when trying to set up their snack and put their lunchbox under their chair.** Healthy snacks along with healthy beverages have always been suggested, but now they are **required by the state.** *Healthy snack suggestions are listed in the Parent Handbook that you will be receiving at Orientation.* **If there are peanut allergies in your child's class, I will make you aware at Orientation and we will need to follow the following safety guidelines: please do not send nuts of any kind or snacks containing nuts, absolutely no peanut butter or snacks containing peanut butter. Be sure to read labels of your child's snacks before sending them to school.** We discourage any open- mouthed thermoses/drink bottles as they are quite difficult for a preschooler to handle. We also discourage sippy cups, as they are not age appropriate. **No glass bottles and their drink bottle must be able to fit inside the lunchbox.** Please be sure your child can easily drink from the drink container that you send to school with them. If you send a juice box, **please unwrap the straw before packing it in the lunchbox.** Most children find the straw unwrapping very difficult. Disposable drink pouches are also very difficult for them to independently put the straw in. All year long we work on fostering your child's independence. Please help us at snack time by choosing a non-messy snack, and packaged in something your child can open independently. We understand the multi-compartment food boxes are popular, however we are just having a small snack and many of the children struggle opening and closing those type of boxes usually filled with too much food. We only allow 15 minutes to eat so we can finish the day with more fun activities. **NO BACKPACKS, PLEASE.**
- **Please have your child use the bathroom at home just before they come to school each day, so we can get started right away.** Dress your child comfortable for school. **Please do not send your child to school wearing** party shoes, open-toed shoes of any kind, **NO CROCS,** belts, suspenders, onesie t-shirts, one-piece rompers/overalls, and **NO necklaces, bracelets, watches or rings are allowed.** We suggest elastic waist bottoms easy for your child to manage independently in the bathroom. Tights or leggings are allowed if your child can easily pull them up. Have

your child practice at home pulling up their underwear and tights before they start school to alleviate anxiety and frustration when using the bathroom. **Your child must be fully toilet trained. YOUR CHILD MUST WEAR UNDERWEAR. NO PULL-UPS. NO EXCEPTIONS. DO NOT send extra clothes to school with them. Please double-knot your child's shoelaces on all tie shoes.** That would be a tremendous help, thank-you.

- **Arrival and Dismissal Procedures**- For safe and easy dropping off and picking up your child we have implemented these procedures. We ask all persons dropping off their student to come up the street before or after Waterman Ave. to be able to pull up right in front of the school. You will need to wait in line in your car until you are the first or second car right in front of the school. The first two cars will then get their student out of the car and Miss Cheryl will greet you right on the walk and bring your student inside. **Everyone must remain in their vehicle until you are one of the first two in front of the school.** She will be bringing the children out two at a time for dismissal as well. We will line the children up for dismissal in order of their ride pulling up. Once a month we will have an in-school pick up day, where we ask you to park your car and come in at dismissal time to pick up, see our classroom, converse with the teachers and meet your child's friends. A date will be set and posted in the monthly newsletter and on line.
- **Class time reminders; Monday, Wednesday, Thursday morning pre-k class 8:30-11:25am, Tuesday and Friday (3-year-old students) 8:30-11:25 am. Afternoon class time reminder; Tuesday, Wednesday, Thursday 12:15-3:10pm.** It is very important that you are on time for drop off and pick up.

- **Tuition reminders for the 2025-2026 school year;** our school year will run September 3, 2025 through June 18, 2026. **You will be responsible for 10 tuition installments. A reminder that the first installment is due no later than August 19th.** Cash is readily accepted for tuition payments. **Anytime you pay by cash please put the correct amount in an envelope with your child's name clearly written on the outside**. We will always issue a receipt. If paying by check always make it out to **Cherry Hill Pre-School.** Please be sure your child's name is on the memo line of the check. I do not usually issue receipts for checks unless it is requested. Your check does not need an envelope. You may enclose your check in your child's lunchbox and any other communication from home. The teachers check every lunchbox every day. Please be sure to go through your child's lunchbox each day as we will be sending home school news, notes, projects, etc. Be sure to read the information sent home as we would not want your child to miss out on anything.

- Each day before school please be aware of how your child is feeling, eating, and if they are acting their normal selves. If you feel they are not right, it would be best to keep them home. We will do a health check each day as soon as they enter the door and give them hand sanitizer before entering the classroom. Please practice at home with your child good health habits such as proper hand washing, coughing and sneezing in their elbow, how and when to use a tissue, and keeping their hands away from their face especially nose and mouth areas. Your child will be sent home if they come to school with any symptoms such as a heavy nasal discharge, cough, etc...

If you have any questions please bring them with you to Orientation, e-mail, or call the school. I will answer them as quickly as I can.

CHERRY HILL PRE-SCHOOL IS NON-DISCRIMINATORY

Equal attention will be given to your child without regard to race, creed, religion, sex or national origin. Cherry Hill Pre-School does not discriminate against children with special needs providing the needs are within reasonable limit and do not pose a financial hardship to the preschool. In case of severe disabilities, we are limited to service that we are able to provide.

Sincerely,

Cheryl Lee Curcio

Cheryl Lee Curcio, M. Ed., Director

Your child is currently registered for _____.

We can't wait to see everyone!